

Your Connection to Wildlife

As one of Canada's largest not for profit leaders in wildlife conservation, research, and advocacy, we are seeking to fill the following position...

JOB TITLE: Garden Design – summer intern Ottawa area

DIRECTLY RESPONSIBLE TO: Conservation Education Department

Main Purpose

The student will be responsible for updating our wildlife-friendly and native plant demonstration garden maps. For those who cannot visit the garden in person, the maps along with a virtual tour serve as an important example of how Canadians can integrate wildlife-friendly practices at home and how such a garden might look.

Eligibility:

To be eligible for this position, candidates must be between the ages of 15 and 30. The candidate must provide proof of status as a full-time student in a horticultural, landscaping or related program and be scheduled to return to an accredited Canadian post-secondary institution in the fall.

Key responsibilities

- Collaborate with summer gardener as needed with identifying plants and updating hardcopy maps.
- Take photographs and/or video of plants and other garden elements.
- Collaborate with internal design team as needed.
- Protect own health and the health of others by adopting safe work practices, reporting unsafe conditions immediately and by attending all relevant in-services regarding occupational health and safety. Follow all guidelines for employees and employers as legislated under the Ontario Occupational Health and Safety Act.
- Perform other duties as required.

Experience / Skills / Knowledge

Necessary

- Ability to create garden maps on paper
- Ability to work in a team environment as well as independently

Additional Assets

- Standard First Aid/CPR/AED

Location:

Head office located in Kanata, Ontario.

Length of Contract

The anticipated start date for this Summer Student position is early May, 2018 for a total of 8 weeks.

Offer of employment is conditional upon the Canadian Wildlife Federation receiving funding for the Canada Summer Jobs Program as well as confirmation of credentials.

Interested and qualified applicants are encouraged to submit their resume to sarahc@cwf-fcf.org by April 30, 2018. Please quote position title that you are applying for in the subject line of your email. Only the candidates who meet the qualifications and experience for the position will be contacted for an interview.

We thank you for your interest in the Canadian Wildlife Federation.

AODA Statement for Offer of Employment

Canadian Wildlife Federation “CWF” is committed to accessibility and to protecting the human rights of its employees. In support of this aim, CWF has implemented an accommodation process that provides accommodations for employees with disabilities. CWF will accommodate employees with disabilities up to the point of undue hardship.

The accommodation supports available to employees are laid out in our Accommodation Policy. If your acceptance of the terms and conditions of this Offer of Employment necessitates a specific accommodation because of a disability or a medical need, please contact the Human Resources Department. This ensures that the appropriate accommodations are in place before you begin your employment. Do not hesitate to reach out to the Human Resources Department if you require an accommodation related to a disability or a medical condition at any point during your employment with CWF.