



CANADIAN WILDLIFE FEDERATION  
FÉDÉRATION CANADIENNE DE LA FAUNE

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## **Endangered Species Fund Guidelines**

### **Objectives of the Funding Program**

The Canadian Wildlife Federation (CWF) is one of Canada's oldest and largest conservation organizations and represents approximately 300,000 supporters across the country. As a conservation organization CWF is dedicated to creating a lasting legacy of wildlife and wild places for Canadians. It is with these goals in mind that the CWF has created the Endangered Species Fund, which will be used to provide researchers with funding for research on species at risk in Canada.

### **Eligibility**

Projects must address marine or freshwater species at risk in Canada particularly those designated by the Committee on the Status of Endangered Wildlife in Canada as at-risk or data deficient. The fund will focus primarily on aquatic and marine species including reptiles, amphibians, arthropods, mollusks, sea birds, shorebirds, fish and marine mammals. The endangered species fund will also consider projects addressing iconic, terrestrial species at risk such as the polar bear or caribou.

Projects must either focus on research which addresses a threat facing species at risk or involve population surveys and monitoring to support the assessment or recovery of species.

Applicants must be associated, either directly or through partnership, with a charitable organization such as a non-governmental organization or university. Funds can only be provided to a registered Canadian charitable organization.

### **Duration**

Funding will be awarded primarily on a year by year basis; however, where a strong need for a longer period of support is demonstrated, funding over multiple years may be awarded.

### **Application Deadline and Evaluation**

Applications for funding may be submitted at any time. Applications will be evaluated two times per year (generally spring and fall) on the dates indicated on the Endangered Species Fund website at [www.cwf-fcf.org](http://www.cwf-fcf.org).

CWF's Conservation Department is responsible for evaluating all applications and making funding decisions.

Applications are primarily evaluated on the following two criteria: i) quality of proposed research in terms of sound science; and ii) importance of the research results to conservation.

### **Application Format**

There is no formal application format for CWF's Endangered Species Fund. CWF encourages the submission of applications which have been prepared for other granting agencies as long the information listed below is included.

Applications should include the following information:

- a) Contact information of the primary researcher and a list of relevant work or publications.
- b) The organization's charitable organization number (when available)
- c) Clear, concise summary of the work including: the objective, methods, rationale, expected means of communicating results, and anticipated benefits to conservation.
- d) General budget
- e) Level of funding requested from CWF

Electronic submissions in a word compatible format are preferred.

Applications must be submitted to the Conservation Department of the Canadian Wildlife Federation. Contact information is provided at the end of this document.

### **Conditions of Funding**

Upon approval of an award through the Endangered Species Fund, the applicant must sign a contribution agreement which will outline the following:

The applicant is aware that the application which they submitted, and that CWF approved, will act as an agreement between the two parties as to how the project will be carried out and how the funds will be spent. Any significant changes to the timelines,

methods, or use of funds during the project must be brought to the attention of CWF in a timely manner. CWF must also be notified of any delays in the project exceeding 90 days.

Funds awarded must not be used to cover an institution's overhead administrative costs and must be spent as described in the application. Any funds which remain unspent at the end of the project must be returned to CWF.

CWF requires that an acknowledgement of assistance be provided in any presentations, publications, or events, arising out of a project supported by CWF's Endangered Species Fund.

CWF may use a description of the research project and the name of the researcher and their institution in print or electronic publications for promotional or public outreach purposes.

Upon completion of the project, CWF requires submission of a final report on the research findings that includes a general report on how the funds were spent.

Upon signing the contribution agreement, the applicant will receive 90% of the funds. The remaining 10% will be provided upon submission of the final report.

### **Acknowledgement of Receipt and Notification of Decision**

All applicants will receive acknowledgment of receipt of their application via e-mail, as well as a letter of notification of a decision once it is reached. Please do not email CWF with application status inquiries. Applicants will be notified as soon as a decision has been reached.

Should you have any further questions about your application, or the application process, please contact the Conservation Department of the Canadian Wildlife Federation via phone or e-mail.

**Contact:** Canadian Wildlife Federation  
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Kanata, Ontario  
(613) 599-9594  
conservation@cwf-fcf.org